

**BOARD OF COUNTY COMMISSIONERS
DRAFT AGENDA
MARCH 18, 2015**

A. 10:00 A.M. CALL TO ORDER

1. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 28-15/PAYMENT OF BILLS...

Recommendation that the Board of County Commissioners adopt **Resolution Number 28-15** resolving to approve payment to vendors **in the total amount of \$X,XXX,XXX.XX** as set forth in the BCC Approval Invoice Report(s) For Checks Dated _____, BCC Directed Pre-Paid Invoices Report(s), Vendor Invoice List Report(s), Items paid by Fund and Check Date Range Report and/or Procurement Card Transaction Report presented by the County Auditor on **XX/XX/2015**, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

2. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES/DIVISION OF CHILD SUPPORT ENFORCEMENT...IV-D CONTRACT WITH CLERMONT COUNTY JUVENILE COURT FOR THE PURCHASE OF SERVICES FOR SAME...15-0312-001...

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute a IV-D Contract by and between the Clermont County Department of Job and Family Services/Division of Child Support Enforcement and Clermont County Juvenile Court, 2340 Clermont Center Drive, Batavia, Ohio 45103, for the purchase of services as outlined therein, including conducting hearings relative to IV-D matters on behalf of the Division of Child Support Enforcement, at a rate of \$110.79 per unit/hearing, for a total of 3,400 units/hearings, for a total amount not to exceed \$376,671.79, effective 04/01/15 through 03/31/16, pursuant to and in compliance with the terms and conditions specified therein.

3. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...AMENDMENT #2 TO SUBGRANT AGREEMENT NUMBER G-1415-06-0360 WITH THE OHIO DEPARTMENT OF JOB AND FAMILY SERVICES FOR THE PROVISION OF FUNDING FOR THE ADMINISTRATION OF THE OHIO HUMAN SERVICES TRAINING SYSTEM (OHSTS) AT THE SOUTHWEST OHIO REGIONAL TRAINING CENTER FOR STATE FISCAL YEARS 2014 AND 2015 FOR SAME...13-0816-001...

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute Amendment #2 to Subgrant Agreement Number G-1415-06-0360 by and between the Board of Clermont County Commissioners, on behalf of the Clermont County Department of Job and Family Services which serves as the Administrative Entity for the Southwest Ohio Regional Training Center located in Clermont County, Ohio, and the Ohio Department of Job and Family Services (ODJFS), Office of Families & Children, 50 West Town Street, 6th Floor, Columbus, Ohio 43215, for the provision of funding for the administration of the Ohio Human Services Training System (OHSTS) at the Southwest Ohio Regional Training Center (SWORTC) therefore, previously ratified by the Board of County

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Commissioners on 08/21/13 and subsequently amended on 02/06/14, to (1) add an additional Subgrant activity in Article 1, Paragraph A, thereof which allows for SWORTC to provide core training to all Adult Protective Services (APS) in the region, as well as, to allow SWORTC to participate in the development of a learning management system for maintaining training records of APS workers and (2) to increase the amount for State Fiscal Year 2015 from \$28,000.00 to \$53,000.00, for a revised total amount not to exceed \$81,000.00, with all other terms and conditions of the original Subgrant Agreement and Amendment #1 thereto to remain in full force and effect.

4. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...EXTENSION OF PURCHASE OF SERVICE AGREEMENT WITH FOX RUN CENTER FOR CHILDREN AND ADOLESCENTS FOR THE PROVISION OF RESIDENTIAL TREATMENT SERVICES FOR SAME...14-1222-007...

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute an Extension of Purchase of Service Agreement by and between the County of Clermont, Ohio, and BHC Fox Run Hospital, Inc., dba Fox Run Center for Children and Adolescents, 67670 Traco Drive, St. Clairsville, Ohio 43950, previously ratified by the Board of County Commissioners on 01/07/15, for the provision of residential treatment services for children referred by the Department of Job and Family Services and the Clermont County Mental Health & Recovery Board, at the rate of \$299.19 per day, with said Extension of Purchase of Service Agreement effective for the period of 04/01/15 through 06/30/15, with all of the terms and conditions set forth in the original Purchase of Service Agreement to remain in full force and effect.

5. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... EXTENSION OF CONTRACT WITH SULLIVAN SERVICES LLC FOR LAWN MOWING AND LAWN MAINTENANCE OF CLERMONT COUNTY OWNED PROPERTIES...13-1107-001...

Recommendation of Mark K. Day, Assistant Director of Operations, with the concurrence of Lyle G. Bloom, P.E., Director of Utilities, Clermont County Water Resources Department, to execute an Extension of Contract for Lawn Mowing and Lawn Maintenance of Clermont County Owned Properties by and between the Board of County Commissioners of Clermont County, Ohio, and Sullivan Services LLC, P.O. Box 541163, Cincinnati, Ohio 45254-1163, previously ratified by the Board of County Commissioners on 04/02/2014, for an additional one (1) year period, effective 04/02/2015 through 04/01/2016, pursuant to and in compliance with Article Ten (10) of the referenced contract and with all other terms and conditions thereof to remain in full force and effect and contingent upon the issuance and receipt of the required purchase order(s) therefore.

6. IN RE: DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT...PRIVILEGE CONTRACT WITH THE CLERMONT COUNTY AGRICULTURAL SOCIETY FOR THE PROVISION OF LEASED SPACE FOR THE 2015 CLERMONT COUNTY FAIR...15-0305-001...

Recommendation of Andrew T. Kuchta, Director, Department of Community and Economic Development, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute a Privilege Contract by and between the Board of County Commissioners of Clermont County, Ohio, and the Clermont County Agricultural Society, P.O. Box 369, Owensville, Ohio 45160, for the provision of leased space for the 2015 Clermont County Fair scheduled for 07/26/15 through 08/01/15, for a total

amount not to exceed \$210.00, which includes \$150.00 for the booth rental plus \$60.00 for four weekly passes at the rate of \$15.00 per pass, pursuant to and in compliance with the terms and conditions set forth therein.

7. IN RE: COUNTY ENGINEER...CHANGE ORDER NUMBER 4 TO THE CONTRACT WITH THE RIGHTER COMPANY, INC. FOR PROJECT NUMBER CLE-CR116-1.21 RELATIVE TO THE STONELICK WILLIAMS CORNER BRIDGE REHABILITATION PROJECT LOCATED IN STONELICK TOWNSHIP...13-0405-005...

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute Change Order Number 4 to the Contract with The Righter Company, Inc., 2424 Harrison Road, Columbus Ohio 43204, previously ratified by the Board of County Commissioners on 07/24/13 and subsequently amended on 07/09/14, 11/19/14 and 12/17/14, for Project Number CLE-CR116-1.21 relative to the Stonelick Williams Corner Covered Bridge Rehabilitation Project located in Stonelick Township, which represents an increase in the amount of \$66,421.70, for a total adjusted contract price to date of \$902,448.86, for additions, deletions and/or modifications thereto as defined therein.

8. IN RE: COUNTY ENGINEER...O'BANNON MEADOWS SUBDIVISION/PHASE 3/SECTION 1/GOSHEN TOWNSHIP...RESOLUTION NUMBER 29-15/RESOLUTION AUTHORIZING THE CONVERSION OF A COMBINED PERFORMANCE AND MAINTENANCE BOND FOR SAME...09-0520-003...

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of Stephen H. Rabolt, County Administrator, to adopt **Resolution Number 29-15** resolving to convert the Combined Performance and Maintenance Bond in the amounts listed below, for the construction of a street in the stated length within the following subdivision located in Goshen Township, from the performance bond phase to the maintenance bond phase effective as of the date of conversion thereof:

| Subdivision | Performance and Maintenance Bond | Street/Length (miles) |
|--|---|----------------------------|
| O'Bannon Meadows Subdivision Phase 3/Section 1 Goshen Township | \$13,000.00/\$13,000.00* *Secured by Bank of Kentucky Cashier's Check Number 374204 dated 06/21/12 | Oakland Hills Drive (0.08) |

9. IN RE: COUNTY SHERIFF...FEDERAL EQUITABLE SHARING AGREEMENTS AND CERTIFICATIONS BY AND AMONG THE FEDERAL GOVERNMENT (U.S. DEPARTMENT OF JUSTICE, THE U.S. DEPARTMENT OF THE TREASURY), THE CLERMONT COUNTY SHERIFF AND THE BOARD OF CLERMONT COUNTY COMMISSIONERS...15-0306-002...

Recommendation of Albert J. Rodenberg, Jr., County Sheriff, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, to accept the Federal Equitable Sharing Agreements and Certifications by and among the Federal Government (U.S. Department of Justice, Asset Forfeiture and Money Laundering Section, 10th and Constitution Avenue, NW, Bond Building, 10th Floor, Washington, D.C. 20530, the U.S. Department of the Treasury, Executive Office for Asset Forfeiture, 740 15th Street, NW, Suite 700, Washington, D.C. 20220,) the Clermont

County Sheriff, and the Board of Clermont County Commissioners for the Sheriff's Office and Task Force (Clermont County Drug Unit) for the period ending 12/31/14 and resolving to certify that the County Sheriff/Board of County Commissioners are in compliance with the provisions of the Justice and/or Treasury Guides during the reporting period and in compliance with the National Code of Professional Conduct for Asset Forfeiture, pursuant to and in compliance with the terms and conditions set forth therein.

10. IN RE: COUNTY SHERIFF...SUBGRANT AWARD AGREEMENT FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY, OFFICE OF CRIMINAL JUSTICE SERVICES RELATIVE TO THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) 2014 GRANT PROGRAM ENTITLED NARCOTICS UNIT FOR SAME...14-0603-002...

Recommendation of Allan L. Edwards, Assistant Prosecuting Attorney, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, to execute a Subgrant Award Agreement from the Ohio Department of Public Safety, Office of Criminal Justice Services (OCJS), P.O. Box 182632, 1970 West Broad Street, Columbus, Ohio 43218-2632 for funding through the Edward Byrne Memorial Justice Assistance Grant (JAG) 2014 Grant Program for Subgrant Number 2014-JG-A01-6250 entitled Narcotics Unit in the amount of \$37,600.00, with a required cash match in the amount of \$12,533.33 to be allocated from the 2015 Annual Appropriation for the County Sheriff, for a total program budget of \$50,133.33, for the period of 01/01/2015 through 12/31/15, for and on behalf of the County Sheriff of the County of Clermont, Ohio, as the designated agency for the administration and implementation thereof, pursuant to and in compliance with the terms and conditions set forth therein and in conjunction with the Edward Byrne Memorial Grant Application and the Standard Assurances and Special Conditions therefore ratified by the Board of County Commissioners on 06/18/14 and 02/04/15, respectively.

11. IN RE: BOARD OF COUNTY COMMISSIONERS/THE TELECOMMUNICATIONS DIVISION...EXECUTION OF THE ADVERTISING ORDER SIGNATURE SHEET FOR THE CINCINNATI BELL DIRECTORY...15-0304-001...

Recommendation of Stephen H. Rabolt, County Administrator, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute the Advertising Order Signature Sheet for the Cincinnati Bell Directory by and between the Board of County Commissioners of Clermont County, Ohio, and The Berry Company, 312 Plum Street, Cincinnati, Ohio 45202 for the provision of publishing "CLERMONT COUNTY OFFICES – www.clermontcountyohio.gov and all offices thereunder" identified as Item WFSC and described as "WP Super Bold Cap Header-Reg Sub Cap (W/A)-Reg Ind Desc Text (W/A)-Bold Tel #", at a rate of \$99.50 per month, for a total annual cost not to exceed of \$1,194.00, effective immediately upon execution for a period of one year thereafter, pursuant to and in compliance with the terms and conditions set forth therein.

12. IN RE: BOARD OF COUNTY COMMISSIONERS/THE TELECOMMUNICATIONS DIVISION...EXECUTION OF THE ADVERTISING ORDER SIGNATURE SHEET FOR THE CINCINNATI BELL DIRECTORY...15-0224-002...

Recommendation of Stephen H. Rabolt, County Administrator, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute the Advertising Order Signature Sheet for the Cincinnati Bell Directory by and between the Board of County Commissioners of

Clermont County, Ohio, and The Berry Company, 312 Plum Street, Cincinnati, Ohio 45202 for the provision of publishing Bureau of Motor Vehicles Deputy Registrar – identified as item “Batavia License Bureau, ATL – regular indented text and Tel #” at a rate of \$30.00 per month, for a total annual cost not to exceed of \$360.00, effective immediately upon execution for a period of one year thereafter, pursuant to and in compliance with the terms and conditions set forth therein.

13. IN RE: BOARD OF COUNTY COMMISSIONERS...DESIGNATION OF KARL SCHULTZ TO SERVE AS CLERMONT COUNTY’S REPRESENTATIVE ON THE BOARD OF TRUSTEES OF THE SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY...12-0302-001...

Recommendation to designate Karl Schultz, 5752 Elmcris Drive, Milford, Ohio 45150 to serve as Clermont County’s representative on the Board of Trustees of the Southwest Ohio Regional Transit Authority.

14. IN RE: BOARD OF COUNTY COMMISSIONERS...AUTHORIZATION FOR THE ISSUANCE OF A PROCUREMENT CARD FOR AN EMPLOYEE OF THE CLERMONT COUNTY VETERANS’ SERVICE COMMISSION AND EXECUTION OF THE REQUEST FOR THE ISSUANCE OF PROCUREMENT CARD RELATIVE THERETO PURSUANT TO THE CLERMONT COUNTY PROCUREMENT CARD POLICY AND PROCEDURES FOR SAME...14-0729-001...

Recommendation of Stephen H. Rabolt, County Administrator, to authorize the issuance of a Procurement Card for Howard S. Daugherty, an employee of the Clermont County Veterans’ Service Commission and to authorize Edwin H. Humphrey, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute the Request for the Issuance of Procurement Card relative thereto, pursuant to the Clermont County Procurement Card Policy and Procedures adopted by the Board of County Commissioners on 06/22/05 and subsequently amended on 03/28/07 and 09/24/14.

15. IN RE: BOARD OF COUNTY COMMISSIONERS...TUITION ASSISTANCE APPLICATION FROM A CLERMONT COUNTY EMPLOYEE...15-0310-001...

Recommendation of Yvonne Smith, Benefits Coordinator, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute a Tuition Assistance Application submitted by the following employee for participation in the Clermont County Tuition Assistance Program, pursuant to Section 4.12 of the Clermont County Personnel Policy and Procedures Manual:

| Department/Employee | Course Name(s) |
|--|----------------------------|
| County Sheriff Delores A. McRoberts | Human Growth & Development |

16. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 30-15/DISPOSITION OF PETITION FOR ANNEXATION OF 7.3278 ACRES OF REAL ESTATE FROM BATAVIA TOWNSHIP TO THE VILLAGE OF BATAVIA, CLERMONT COUNTY, OHIO, PURSUANT TO SECTION 709.023 OF THE OHIO REVISED CODE...15-0220-003...

17. IN RE: REQUESTS FROM VARIOUS DEPARTMENTS TO JOIN PROFESSIONAL ORGANIZATIONS AND AUTHORIZATION FOR REIMBURSEMENT OF ROUTINE TRAVEL EXPENSES RELATIVE THERETO...

Requests from various departments to join professional organizations and to authorize payment of the annual dues in the amounts outlined below for membership therein, pursuant to Section 325.21 of the Ohio Revised Code and to authorize reimbursement of **routine travel expenses** associated therewith (*excluding expenses for overnight accommodations, meals for more than one day, registration fees, tuition, and/or transportation by common carrier*) pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

| Elected Official or Department/Employee | Organization | Annual Dues | Term |
|--|--|-------------|---------------------------|
| Board of County Commissioners Robert E. Sander DC# 15-0312-002 | Society for Human Resource Management (SHRM) | \$190.00 | 06/01/15 through 05/31/16 |

18. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE FINANCIAL/BUDGETARY ACTIONS FOR FISCAL YEAR 2015...

Recommendation of the Office of Management and Budget, with the concurrence of Stephen H. Rabolt, County Administrator, to resolve to approve and authorize financial/budgetary actions pursuant to Ohio Revised Code Section 5705.40 as they relate to changes in the Annual Appropriation (**Resolution Number 165-14**) for Fiscal Year 2015, including legal level of control, and/or interfund transactions pursuant to Sections 5705.13 through 5705.14 of the Ohio Revised Code as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

CASH TRANSFER OF FUNDS FOR FISCAL YEAR 2015

| FROM: FUND - OBJECT - ACCOUNT | TO: FUND - OBJECT - ACCOUNT | AMOUNT |
|------------------------------------|------------------------------------|---------------|
| GENERAL FUND | SHERIFF POLICING REVOLVING | \$ 277,831.00 |
| TRANSFERS OUT TO SPEC REV | OPERATING TRF IN FROM GEN FUND | |
| 1000 - 04 - 19 - 438000 - 700200 - | 2512 - 04 - 19 - 454000 - 480100 - | |
| GENERAL FUND | NARCOTICS UNIT | \$ 50,000.00 |
| TRANSFERS OUT TO SPEC REV | OPERATING TRF IN FROM GEN FUND | |
| 1000 - 04 - 01 - 053328 - 700200 - | 2502 - 04 - 19 - 443000 - 480100 - | |

REIMBURSEMENT OF FUNDS FOR FISCAL YEAR 2015

| FROM: FUND - OBJECT - ACCOUNT | TO: FUND - OBJECT - ACCOUNT | AMOUNT |
|------------------------------------|------------------------------------|--------------|
| WORKFORCE DEVELOPMENT | PUBLIC ASSISTANCE | \$ 64,880.78 |
| REIMBURSEMENTS OUT SPEC REV | REIMBURSEMENTS IN FROM SP REV | |
| 2404 - 06 - 01 - 087000 - 703200 - | 2401 - 06 - 01 - 081000 - 483200 - | |
| CHILD SUPPORT ENFORCEMENT | PUBLIC ASSISTANCE | \$ 72,862.45 |
| REIMBURSEMENTS OUT SPEC REV | REIMBURSEMENTS IN FROM SP REV | |
| 2403 - 06 - 01 - 086000 - 703200 - | 2401 - 06 - 01 - 081000 - 483200 - | |

19. IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...

Recommendation of Stephen H. Rabolt, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

COUNTY SHERIFF

Lori Saylor: Five (5) days – Columbus, Ohio – Fox Valley Technical College Training entitled: “Advanced Investigative Strategies for Child Abduction Cases” – Total expenses for lodging (\$498.20), and meals (\$224.00) estimated not to exceed \$722.20.

COUNTY AUDITOR

Philip Brown: Two (2) days – Akron, Ohio – Ohio Ad Valorem School Workshop entitled: “Leadership for Mass Appraisal Managers” – Total expenses for lodging (\$125.00), meals (\$102.00), registration (\$160.00), and other (\$50.00) estimated not to exceed \$437.00.

CLERMONT COUNTY WATER RESOURCES DEPARTMENT

Fred Moukahal: Two (2) days – Cincinnati, Ohio – Water Environment Federation (WEF) Training entitled: “WEF: Collection Systems 2015” – Total expenses for registration (\$365.00) estimated not to exceed \$365.00.

Tim Cherry: Three (3) days – Columbus, Ohio – Ohio Bureau of Workers’ Compensation (OBWC)-2015 Ohio Safety Congress and Expo – Total expenses for lodging (\$198.00), meals (\$168.00), and other (\$40.00) estimated not to exceed \$406.00.

William Mellman: Three (3) days – Sandusky, Ohio – Ohio Stormwater Association-8th (2015) Annual Ohio Stormwater Conference – Total expenses for lodging (\$218.00), meals (\$90.00), registration (\$220.00), and other (\$50.00) estimated not to exceed \$578.00.

DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT/OFFICE OF PUBLIC INFORMATION

Kathleen Williams: Three (3) days – Columbus, Ohio – Ohio Emergency Management Agency (Ohio EMA) Course entitled: “Basic Public Information Officer Series” – Total expenses for meals (\$168.00), mileage (\$110.86), and other (\$50.00) estimated not to exceed \$328.86.

20. IN RE: PERSONNEL ACTIONS...